October 10, 2019

Dear Parents and Guardians,

The Walnut Valley Unified School District considers the safety and health of our staff and students a top priority. To further safeguard the safety of your child we will be implementing a new visitor management system to ensure that individuals visiting our campuses are authorized to do so. WVUSD will be replacing the paper visitor sign-in sheets with the LobbyGuard Visitor Management System in the near future. <u>You will continue to be required to present your identification to the office staff</u>. Accepted forms of identification are as follows:

- Any state issued driver's license or identification card
- Matricular Consular card
- Military ID (active duty or retired)
- Permanent resident card

Once the office staff scans the identification provided, LobbyGuard instantly checks the name against registered sex offender lists nationwide. Once the visitor has been cleared through LobbyGuard the system will print a visitor badge with your name, picture and destination. It is important to note that the LobbyGuard system only scans the visitor's name, and date of birth with the national database of registered sex offenders. This scan may also include a photo for comparison. Any additional information is not gathered nor stored. The LobbyGuard system is not connected to any other system such as the Department of Motor Vehicles, Department of Justice, Immigration, etc… Any other information on the ID is not visible or accessible to any LobbyGuard user. The data we screen is not shared or communicated. It is confidentially secured through a web-based system.

You will not be required to complete this process if you are simply dropping off an item in the office or picking something up. However, if the purpose of your visit is to sign out a student prior to dismissal, or visit a location on campus, you will need to go through the new process. We are making this security change district-wide to help ensure the safety of all students and staff.

Our goal is to continue to provide a welcoming and warm environment for our parents, students and staff while simultaneously communicating a culture of safety and security to the community.

If you currently do not have access to a government issued form of identification here are some resources to assist you:

- For a CA License visit a local DMV office or go to www.dmv.org.
- For a Matricular Consular card please visit a consular office. The card is issued without regard to immigration status and provides no immigration information.
- For a Military ID card please go to www.cac.mil/uniformed-services-id-card/
- For a Permanent Resident Card please go to www.uscis.gov/i-90

All parents have a right to participate in their child's education. If you have any questions or concerns about the implementation of this system, please schedule a meeting with your child's Principal. For more information on the LobbyGuard Visitor Management System please visit www.lobbyguard.com.

Sincerely,

Brandon Dade, Director of Secondary Education and Pupil Personnel Services